

Welcome to the Hemingford Public Schools Board of Education Meeting.

The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

TALKING POINTS FOR BOARD MEETING
3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC
The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is not to provide an opportunity for the board to act upon matters concerning the public, but instead it is a forum for the public to provide information and be heard by the members of the board. To acknowledge the purpose of public participation, the chair may wish to recognize the public comment received during the portion of the agenda, while emphasizing the board will not respond and/or take action pertaining to matters brought before the board.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Thursday preceding a Monday night meeting.

*If you want to speak, you must fill out a Public Comment Request Card. When you have the card completed, please turn into the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on in the order of the cards as numbered by the board president. The board president will signal when the speaker has 30 seconds remaining.

*Please state your name and the topic you are addressing before you begin.

*If you are planning to speak about personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students.

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Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: Yes No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature: